

# Memorial Health Center (Medford, WI)

## JOB DESCRIPTION

### **JOB IDENTIFICATION:**

Job Title: Physical Therapist Assistant

Department: Therapy & Fitness

FLSA Status: Hourly

Location/Division: Hospital & Clinic

Title of Immediate Manager: Director of Therapy Services

### **JOB SUMMARY:**

A Physical Therapist Assistant is an educated health care provider who performs treatments under the general supervision of a Physical Therapist.

### **QUALIFICATIONS:**

Required **Education:** **Associate** of Applied Science Degree from an accredited Physical Therapist Assistant school; Current CPR certification; WI Licensure

Preferred **Education:** Continuing Education courses, specialty certifications

Required **Experience:** Completion of clinicals and internships  
New Graduate

Preferred **Experience:** One year in a Physical Therapy based department

### **Desired Abilities, Skill and Knowledge:**

- Good written and oral communication skills
- CPR certified
- Leadership skills
- Ability to think creatively
- Willingness to accept new challenges
- Ability to work independently or in a team
- Good work ethics
- Flexible.

## Physical Requirements

### Physical Requirements Analysis

Mark all responses using the following codes:

N = Never

O = Occasional, represents 1 to 33% or 1 to 2 hours of an 8 hour workday.

F = Frequently, represents 34 to 66% or 2½ to 5½ hours of an 8 hour workday.

C = Continuously, represents 67 to 100% or 6 to 8 hours of an 8 hour workday.

N	O	F	C	<b>PHYSICAL ACTIVITY</b>
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_____	_____	X	_____	Walking
_____	_____	X	_____	Sitting/Standing
_____	X	_____	_____	Reaching:                      Shoulder Height Above Shoulder Height Below Shoulder Height
_____	X	_____	_____	
_____	_____	X	_____	
_____	X	_____	_____	Climbing
_____	X	_____	_____	Pulling/Pushing:              25 Pounds or Less 25 Pounds to 50 Pounds Over 50 Pounds
_____	X	_____	_____	
_____	X	_____	_____	
_____	X	_____	_____	
_____	X	_____	_____	Lifting:                              25 Pounds or Less 25 Pounds to 50 Pounds Over 50 Pounds
_____	X	_____	_____	
_____	X	_____	_____	
_____	X	_____	_____	Carrying:                            25 Pounds or Less 25 Pounds to 50 Pounds Over 50 Pounds
_____	X	_____	_____	
_____	X	_____	_____	
_____	X	_____	_____	Crawling/Kneeling
_____	X	_____	_____	Bending/Stooping/Crouching
_____	X	_____	_____	Twisting/Turning
_____	X	_____	_____	Repetitive Movement

### **PHYSICAL EXPOSURE (Mark where applicable with "X")**

_____ Unprotected Heights	X _____ Infectious Diseases
_____ Lighting:              Bright	_____ Harmful Physical Agents:
_____                              Dim	Heat/Cold
_____ Mechanical Hazards	_____ Noise
_____ Hazardous Substances	_____ Ionizing/Non-Ionizing Radiation

### **ACCEPTABLE MINIMUM PHYSICAL ABILITIES**

X _____ Good	_____ Poor	_____ Blind	Vision
X _____ Normal	_____ Impaired	_____ Deaf	Color Vision
X _____ Normal	_____ Moderate Loss	_____ Poor	Hearing
X _____ Good	_____ Fair	_____ Mute	Manual Dexterity
X _____ Good	_____ Fair		Talking/Speech

# JOB DUTIES AND RESPONSIBILITIES

## Organizational:

**Respect** – We demonstrate respect by:

- Employing methods to honor our patients' rights;
- Being sensitive to individual's beliefs and values;
- Treating customers with compassion, courtesy and dignity, and
- Listening effectively and seeking/providing/accepting constructive feedback.

**Accountability** – We hold one another and ourselves accountable by:

- Accepting personal responsibility for own actions as it pertains to patient/customer satisfaction and outcomes;
- Complying with statutes, rules and regulations set by regulatory agencies;
- Being responsible to effectively use resources; and
- Ensuring confidentiality.

**Innovation** – We support a culture of innovation by:

- Striving to be creative;
- Challenging the status quo; and
- Empowering one another to share ideas and think independently.

**Service** – We are committed to quality service by:

- Striving to exceed customer's expectations;
- Being advocates for optimal outcomes;
- Recognizing and responding to the needs of the community;
- Being responsible to the customer's needs while making decisions that are based upon sound, ethical business principles and practices; and
- Caring equally for all.

**Excellence** – We promote excellence by:

- Striving to do the best job;
- Maintaining high standards for self and others;
- Continuing to address performance improvement; and
- Supporting a learning environment.

**Safety** – We are vigilant in our efforts to ensure safety by:

- Supplying ongoing training and education;
- Providing a safe work environment;
- Adhering to and striving to exceed the Healthcare Safety standards; and
- Practicing in a manner that earns community confidence.

**Job Specific:**

- Performs therapeutic procedures on already established patients
- Has a scheduled case load of established patients
- Can cover PT established case load when on vacation
- Assists in the revision of treatment plans
- Gives input/insight on patient deficits to Therapists
- Can develop/coordinate new programs within department
- Maintains adequate records on the patient's status
- Provides or assist in the education or instructions to patient/family.

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Author (name, title, department): John Strama, Director of Therapy Services

Approval Signatures:

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Department Director

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Vice President

Date Initiated: 2/03

Date Reviewed/Revised: 2/03; 2/05; 7/06; 2/08; 5/09

Job Description: Therapy Services – Physical Therapy Assistant

Job Code: 30760